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 Headteacher: Mrs R Chessell

Minutes for the Meeting of the Full Governing Board of Binstead Primary School
 to be held **at School** on 16th December 2025 at 5.30pm

Governor	Role	
Kate Redrup	Co-opted Governor/Chair	Finance & FGB
Gemma Cook	Co-opted Governor/Vice Chair	Finance & FGB
Heidi Bruin	Staff Governor	FGB
Rebecca Chessell	Headteacher	Finance & FGB
Charlotte Bowerman	Parent Governor	FGB
David Sweet	Co-opted Governor	FGB
Sarah Rye	Co-opted Governor	Finance & FGB
Corina Foster	Co-opted Governor	

Welcome – Olivia Newnham (New possible co-opted Governor Ryde School link)

Angela Dexter – SBM & Acting Clerk

Decisions **Actions** **Challenge** **Support**

FGB		
Re-elect members and Chair / Vice chair		
Apologies – Sarah Rye		
1	Chair	Approval of the minutes of the last meeting: Approved
2	Chair	<p>Matters Arising from the minutes of the Previous Meeting / Action log</p> <p>Meeting with Gordon Duff - Governor Services & Clerking Manager</p> <p>KR & GC – meeting in November, collaborative meeting. Couple of updates on Gov Hub/Website needed.</p> <p>Training on Ofsted and Group Governor training available upon request.</p> <p>New offer being looked at.</p> <p>RC - Inclusion and attendance high priority. Data/Outcomes.</p> <p>AD – Training on Gov Hub (shared on Gov Hub noticeboard)</p> <p>ON – How many on roll?</p> <p>RC – 207, wait list in some year groups. 23+ parents shown around. Plus, around 10 siblings.</p>
3	Finance Chair	Finance Update – Budget signed off and still balancing.

4	RC	<p>Headteachers Report/Update</p> <p>Development Plan - Governors have had the information on Governor Hub. Data – Found an error in the process not the actual data. Arbor is sorting an average rather than actual grades so we need to put into Excel and formulate. To send once complete.</p> <p>CB – Is there a gap, are there any warning bells? RC – We are looking at lower attainment over the next few years. CB – Highlight in blue what's changed? Can't see. RC – Shown on screen – updates on where we are now. ON – Where are your main gaps? RC – Spelling is the main focus, reading mixed. Very specific in Sats. Need to be exact.</p> <p>Staff Updates: CB/KR – What about the new teacher? RC – Mr Harris going into Year 6 and new Teacher will add value to end of year performance, help with interventions and cover school. Miss Lockwood will stay in year 5, Supply to cover PPA and then new teacher. Trying to keep minimum disruption. RC take over Sendco. KR – Is this a fixed term? RC – Yes, rest of the academic year. CB – Will he be English lead? RC – Yes, from September 2026. CB – Any handover on English lead transition? RC – 1 day and then with RC. DS – Heard very positive comments regarding new teacher, known outside of school.</p> <p>HB – what about Mrs Mitchell. RC – Still employed but not being paid. Review at February half term. RC – 2 new TA's, year R & Year 2 – settling in well. New admin officer starting Jan 2026.</p> <p>SLT visit to mainland Both came away feeling positive. Believe might be a good option for the school. Academy very interest in our school joining. Next step would be to set up a meeting with Governors. Meeting to be arranged.</p>
5	Chair GC	<p>Safeguarding Updates Visit needed to be organised for January. All governors up to date with training.</p>
6	Chair HB	<p>Health & Safety No updates.</p>
7	Chair	<p>Governor Matters, Reports & Training</p> <ul style="list-style-type: none"> a) Training & Development – see NGA emails/Gov Hub GC also completed Safer Recruitment. b) Feedback from Official Complaints 1 complaint being dealt with at the moment. Stage 2. <p>KR Role expired – Voted back in CB & GC CB Role expired – Co-opted in instead of Parent Gov. HB and GC. Parent Governor to be advertised.</p>

		<p>Please ensure you login to NGA and look at any development webinars/e-learning you might like to do.</p> <p>New possible Co-opted Governor. KR has spoken to her, no objections. Looking to support Primary. She will come along to next meeting.</p>
8	Clerk	<p>Clerk (<i>Updates, if any</i>)</p> <p>All emails are shared from Gov Services/LA please ensure you are reading them.</p> <p>Since last meeting –</p> <p>Governor Hub – Summary of changes (Curriculum, Uniform, PP)</p> <p>Child Exploitation information.</p>
9	Chair	<p>Policies for review – these are on the Governor Hub</p> <p>AI Policy – new</p> <p>Anti-bullying</p> <p>ECT</p> <p>Family Friendly – LA</p> <p>LAC</p> <p>Teachers Pay – LA</p> <p>Equality Statement – no change new date</p> <p>Late collection protocol – agreed to support.</p> <p>All agreed</p>
10	Chair	<p>Impact of the meeting</p> <p>Policies all agreed, Late collection protocol to be implemented.</p> <p>Data updates to be given to aid future decisions.</p>
11	Clerk	<p>Dates of the next meetings:</p> <p>03/03/2026 Finance then FGB</p>
12	Chair/ Clerk	<p>Any Other Business</p> <p>Head Teacher Performance Management panel. 19th Jan – anyone available to be on the panel DS possible of not CF.</p>

2025 Action Log

Item	Action:	Assigned to:	Status:
1	Policies to be reviewed – checklist, ensure front cover with date amended.	AD/RC/SH	Ongoing
2	Governors to complete Safeguarding training via Hub Kate – Completed Gemma – Completed Heidi – completed Charlotte – need certificate David – completed Sarah – completed Corina – Completed	All	Completed
3	Gov Hub updates	AD	
4	Meeting to be set up with potential Academy	RC	
5	Parent Governor – applications to go out	AD	
6	New data to be sent	AD	